

**WEST (OUTER) AREA COMMITTEE**

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**Meeting to be held in Council Chambers, Pudsey Town Hall on  
Wednesday, 12th March, 2014 at 1.00 pm**

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**MEMBERSHIP**

Councillors

A Carter	- Calverley and Farsley;
J Marjoram	- Calverley and Farsley;
R Wood	- Calverley and Farsley;
M Coulson	- Pudsey;
J Jarosz	- Pudsey;
R Lewis	- Pudsey;
A Blackburn	- Farnley and Wortley;
D Blackburn	- Farnley and Wortley;
J Hardy	- Farnley and Wortley;

Co-optees

Rev Paul Ayers	- Faith Representative
Claire Turnbull	- Pudsey

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**Agenda compiled by:  
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**West North West Area Leader: Jane  
Maxwell  
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# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p style="text-align: center;"><b><u>PROCEDURAL BUSINESS</u></b></p> <p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES - 29TH JANUARY 2014</b></p> <p>To confirm as a correct record the minutes of the meeting held on 29<sup>th</sup> January 2014.</p>	1 - 8
8			<p><b>MINUTES - AREA CHAIRS FORUM -20TH JANUARY 2014</b></p> <p>To receive the minutes of the Area Chairs Forum meeting held on 20th January 2014.</p>	9 - 12

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9	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>AREA UPDATE REPORT</b></p> <p>To receive the report of the Assistant Chief Executive (Citizens &amp; Communities), the report informs Members of the progress against the Area Support Team's work programme and local priorities.</p>	13 - 18
10	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>WELLBEING FUND REPORT</b></p> <p>To receive the report of the Assistant Chief Executive (Citizens &amp; Communities) the report provides Members with an update on the budget position for the Wellbeing Fund for 2013/14. The report highlights the current position of the small grants and skips and those grants and skips that have been received or approved since the last meeting. It also provides an update on the Youth Activity Fund.</p> <p>The report informs Members of the Wellbeing Revenue Budget available for allocation in 2014/15 and projects for consideration and approval from the Wellbeing Revenue Budget allocation for 2014/15.</p>	19 - 50
11	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>NEW LOCALITY SERVICES AND DEVELOPMENT OF THE 2014/15 SERVICE LEVEL AGREEMENT AND PERFORMANCE UPDATE</b></p> <p>To receive the report of the Locality Manager (West and North West Leeds) the report provides an update on proposed changes to the operating model and structure of the Environmental Action Service Locality Teams to deliver zonally based services. It outlines the reasons for these changes and the process for agreeing them. It also describes the process for developing the Service Level Agreements with Area Committees for 2014/15.</p>	51 - 64
12	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>CHILDREN'S SERVICES AREA COMMITTEE UPDATE REPORT</b></p> <p>To receive the report of the Director of Children's Services, the report provides Members with a comprehensive set of children's information.</p>	65 - 76